GM Community Center Rental Agreement

RENTER INFORMATION

Your Name	
Mailing Address	
Phone 1 Phone 2	
Email	
EVENT INFORMATION	
Name/Type of Event	
Date of Event/ A	pproximate Event Time: to:
Will Alcohol be served? Yes No	
If YES, you will need to complete the Alcohol Permit form	:
USER FEES	
East ½ of Facility (No Dance Floor Area & 100 people or les	s) \$75.00 (Check #)
Entire Facility (up to 200 people) \$150.00 (Check #)
Reservation & Cleaning Deposit \$50.00 *Due upon scheo	duling of the reservation* (Check #)
 The reservation & cleaning deposit of \$50.00 is required hold your date. The deposit is required in the form of the deposit check is shredded after your event, unlet the key is not returned promptly. Your deposit will be forfeited in the event you cance ***Damage to the facility or extra cleaning will be cleaning 	of a check, dated for the day of your Event. ess the facility is left unclean, damaged, or el your Reservation.
PICKING UP YOUR KEY!	
Please call, Melissa Conner, at 563-847-2190, a week prior to up the key & to make the payment for your rental fee. Norm 7:30-3:30 at City Hall located at 615 Sunnyside Street in Grasses (Please read carefully before the community Cerbaye agree to follow & enforce all of the Community Cerbaye received and read a copy of such rules. I certify that building & its contents during the length of this reservation Community Center reserves the right to cancel this rental agree.	al business hours are Monday- Friday from and Mound. >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>
(Renter Signature & Date)	(Community Center Rep & Date)