

City of Grand Mound
Minutes of the Regular City Council Meeting
615 Sunnyside St. Grand Mound, IA 52751
October 10th, 2016

Mayor Crosthwaite, called the City Council meeting to order at 7:00 p.m. Council members present were; Warren, Figley, C. Beuthien, Guy, M. Beuthien.

Motion by Warren, Second by Guy, to accept and approve the Consent Agenda, including the Non-Recurring items; Cherokees Bar & Grill Liquor License Renewal #LC0040450, Diva & Tej Gas & Food LLC Liquor License # BCV69075 & LEV69073, as well as the following detail resolution; Ayes: All.

VENDOR	DESCRIPTION	AMOUNT
Aflac	Employee Paid Insurance	\$364.65
Alliant Energy	Utilities	\$2,578.60
Allegra	UTV/Golf Cart Permits	\$197.38
CD Systems	Printer repair	\$135.00
Clinton Co. Sheriff	Police Contract	\$1,311.40
Card Center	Postage & Power washer rental	\$190.03
Darrell Warren	Mileage reimbursement	\$6.96
Danielle Mickelson	UB Deposit refund	\$79.64
Danielle Ryckaert	UB Deposit refund	\$71.00
Determann Asphalt	Cold patch mix	\$44.52
Dewitt Office Center	Paper towels & receipt books (3)	\$67.15
EFTPS	Federal Tax Withholding	\$1,788.73
Gary Hintz	Seasonal September Wages	\$265.50
GIS Benefits	Employee paid Life Insurance	\$11.77
GMCCC	Fax/Phone/Net	\$251.68
Hawkins	Water Chemicals	\$529.12
IA Dept. Revenue	Quarterly Sales Tax	\$1,573.00
IA Dept. Revenue	Quarterly State Tax Withholding	\$931.00
IPERS	September IPERS	\$1,207.30
IA DNR	2017 Annual Water Use Fee	\$66.00
JD Financial	Pole Saw	\$609.95
Kurt Crosthwaite	Mayor's September Wages	\$400.00
Kenny Geffers	Part-Time September Wages	\$1,330.00
LL Pelling Co.	Sealcoating & grading of 2 Alleys	\$4,355.58
Marv's Remodeling	Sidewalk repairs/construction	\$3,794.50
Melissa Conner	Full-Time Reg. September Wages	\$2,731.72
Melissa Conner	September Overtime wages	\$51.41
Observer	Publications	\$60.31
Odd Jobs	Grave Digging	\$420.00
Pat Schultz	Cemetery Expense	\$20.00
Pillers & Richmond	Attorney Fees	\$693.41
PS3 Enterprises Inc.	Outhouse rental	\$74.00
Petty Cash	Res # 16-19 Petty Cash Increase	\$50.00
Steve Kilburg	Full-Time Regular Sept. Wages	\$3,490.02

Steve Kilburg	September Overtime Wages	\$110.29
U.S. Cellular	PW Cell Phone	\$56.36
WGML	Garbage 28-E	\$2,100.00
Wellmark	Health Insurance	\$1,724.45

<u>Account</u>	<u>Revenue</u>	<u>Expense</u>
General	\$12,711.35	\$11,687.77
Road Use	\$8,279.54	\$11,549.26
Employee Benefits	\$2,482.98	\$2,298.76
Emergency	\$338.37	\$0.00
Capital Improvement	\$5,524.62	\$0.00
08 Citizen Project	\$1,397.80	\$0.00
Water	\$7,656.33	\$27,842.44
Sewer	\$5,784.00	\$1,033.14
Garbage	\$4,041.20	\$3,513.92
Storm Water	\$795.33	\$23.29
Total	\$49,011.52	\$57,948.58

No Citizen Inquiries were presented.

The Clinton County Sheriff's report was read and showed The Clinton County Sheriff's Office spent 73.85 hours in the City of Grand Mound from August 26th 2016 through September 25th, 2016. During this time, Deputies issued 1 warning, and 1 citation, handled 3 incidents and answered 7 calls in the City of Grand Mound.

City Attorney's Report: Pillers, reported he has spoken with Electro-scan and will now be contacting MPT. Pillers, has mailed out the sewer lateral letters.

Motion by M. Beuthien, Second by Guy to approve paying for the material to repair the sidewalk at 402 Smith Street, for the section of sidewalk next to the alley (Estimated at approximately \$150.00); due to excessive water and rock run off which has now been corrected through seal coating and reshaping the alley and re-forming the alley sidewalk entrance. David Melchert will contribute the labor expense for the sidewalk repairs. Ayes: All. David Melchert; to contact Marv Flammang to schedule the concrete to be poured at the same time as other work in town, to cut down on the added expense of delivery.

Motion by Warren, Second by C. Beuthien to approve an extension requested by Jamie & Michelle Stearns, for the repair of their sewer lateral from 90 days, to June 1st, 2017. Ayes: All.

Bill Goldy, from ISG, discussed the status of the Storm Sewer Improvement project; noting the project is scheduled to go out for bid in the winter of 2016, and scheduled to begin construction in the spring of 2017. An alternative route is being reviewed for the Sunnyside project. The Hwy 30 project is in the process of being approved for reimbursement from the DOT. Bill Goldy presented a sample Capital Improvement Planning document, which included a pavement management plan. Council will review the options, and make a decision at the November 2016 meeting.

No bids were received for the City Park Restroom renovation. This will be re-added to the November Agenda. Council advised Kilburg to obtain bids for the meeting.

Council discussed the compost policy, and purchasing fall and spring post cards to send out with reminders for citizens. Council directed the City Clerk to move forward with ordering the fall post cards.

Motion by C. Beuthien, Second by Warren to purchase a solar speed limit light from SASO, to be placed facing West, on the West end of Sunnyside street. Ayes: All.

Motion by C. Beuthien, Second by M. Beuthien to approve a donation of \$500.00 to the Dewitt Referral Center. Ayes: All.

Attorney Pillers advised Council member Figley that he is permitted to vote on the Wellmark Health Insurance Benefits.

Motion by Figley, Second by Guy to approve renewing and offering fulltime employees 100% employer paid Wellmark EnhancedBlue 1000 PPO Gold, or the employee may choose Wellmark PremierBlue 500 PPO Platinum with a cost sharing of 50% for the increase in premium above the cost of Wellmark EnhancedBlue 1000 PPO Gold renewed rates. Ayes: All. Employee Kilburg chose EnhancedBlue 1000 PPO Gold with an employee contribution of \$0.00. Employee Conner chose PremierBlue 500 PPO Platinum with an employee contribution of \$70.88 per month.

Motion by C. Beuthien, Second by Figley; to file a lien on parcel ID 4601970000 for street repairs in conjunction with the sewer abatement project, if not paid before 10/23/2016. Ayes: All.

Motion by C. Beuthien, Second by Guy; to file a lien on parcel ID 4601980000 for street repairs in conjunction with the sewer abatement project, if not paid before 10/23/2016. Ayes: All.

Motion by C. Beuthien, Second by M. Beuthien to file a line on parcel ID 4600150000 for seal coating of the boulevard, if not paid before 10/23/2016. Ayes: All.

Motion by C. Beuthien, Second by Guy to set Trick or Treating for October 31st, from 5:30-7:00 p.m. Ayes: All.

Mayor Crosthwaite proclaimed October as Breast Cancer Awareness Month.

Ordinance No. 278-16 “Amending Chapter 50, Nuisance Abatement Procedure” was introduced by Guy with a motion to waive the second and third readings, there was a second by Warren. Roll Call: Warren- Aye, Figley- Aye, C. Beuthien- Aye, Guy- Aye, M. Beuthien – Aye. Ordinance No. 278-16 was signed by Mayor Crosthwaite and will be posted on 10/11/16 for 10 days at City Hall, First Trust & Savings Bank, and the Post Office. An electronic copy of the Ordinance is also available at www.cityofgrandmound.org, in addition to hard copies available at City Hall.

City Employee's Report: Public Works Superintendent Kilburg reported Visu-Sewer will be here to jet the storm drains next week. The tires at the property on East Street are set to be removed by the property owner over the next week. Kilburg questioned the responsibility of the maintenance of a tile on the west side of Clinton Street; Pillers advised it is the land owner's responsibility to maintain the tile. Council member, C. Beuthien, requested Kilburg to seed the area near 608 Williams Street. Council member, Figley, noted the rut near 808 Sunnyside Street was still in need of fill. Mayor Crosthwaite requested Kilburg to fill in the additional ruts discussed in prior meetings as well. Council member, Guy, asked if the tile in the alley near the phone company had been taken care of; Kilburg replied the work had been started today.

City Clerk's Report: City Clerk, Conner, reported that Laserfiche had been installed and the process of back scanning and e-filing all of the documents had begun. Council member, Warren asked if the physical paper could be shredded once the documents were e-filed and backed up; Conner reported the documents would be shredded by Shred-It. Council member, Figley, asked when the e-filing process would be complete; Conner replied it will take several months.

Mayor's Report: Mayor Crosthwaite reported a DNR Violation had been received due to an error of not filling the CCR Report, and that steps have been taken to ensure next year it is filed on time, by requiring the Public Works Superintendent to submit all DNR reports; which will allow the report to be tracked by one person. Mayor Crosthwaite, reported he has been meeting with the Public Works Superintendent, Kilburg; on a weekly basis to address areas of concern in town. Mayor Crosthwaite requested the Council to contact him, if there are items they see that should be addressed in the meeting as well.

Chairperson Warren: No report.

Chairperson C. Beuthien: No report.

Chairperson Guy: Guy asked if there were plants that were going to be added to the Welcome Sign's landscaping. Council member, C. Beuthien said he would follow up with DJ regarding the Ivy being added.

Chairperson M. Beuthien: No report.

Chairperson Figley: No report.

Motion by Warren, Second by C. Beuthien to adjourn at 8:30 p.m. Ayes; All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday November 14th, 2016 at the Grand Mound City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

Kurt Crosthwaite, Mayor

Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”