**City of Grand Mound**

**Minutes of the Regular City Council Meeting**

**615 Sunnyside St. Grand Mound, IA 52751**

**November 14th, 2016**

Mayor Crosthwaite, called the City Council meeting to order at 7:00 p.m. Council members present were; Warren, Figley, C. Beuthien, Guy, M. Beuthien.

Motion by Guy, Second by Warren, to accept and approve the Consent Agenda, and following Detail resolution, along with the 10/10/16 Minutes to be corrected to show Council Member, Warren’s vote was Nay with regards to the motion to pay for materials at 402 Smith Street. Ayes: All.

**VENDOR DESCRIPTION AMOUNT**

Alliant Energy Utilities $2,231.57

Aflac Employee Paid Insurance $290.28

Anderson Sand & Gravel Road Rock $74.36

Advanced Systems, Inc. Laserfiche E-Filing System $5,150.80

AffinityCare, Inc. EAP Services $8.40

B&J Electric City Hall’s Shop light repairs $348.20

Card Center Postage/Funeral Flowers/Software $505.61

Clinton Co. Sheriff Police Contract $1,311.40

CCSWA Landfill Assessment $5,136.00

Dewitt Office Center Envelopes $9.51

EFTPS Federal Tax Withholding $1,482.12

D&T Food & Gas October Fuel $442.96

First Trust & Savings Bank Bank/NSF Fees $76.22

Foley’s Stump Removal 3 Stump removals $350.00

GMCCC Fax/Phone/Internet $244.47

GM Ball Club 8 Outhouse rental reimbursements $548.00

G&H Mowers Oil $9.24

GIS Benefits Employee paid Life Insurance $11.77

Gary Hintz October Seasonal Wages $198.00

ISG Engineering SW Engineering Services $478.50

IMWCA FY16 Audit Premium adjustment $54.00

Iowa Codification Inc. Ordinance No. 277-278 $423.00

JD Financial Oil/Filters $106.11

JJJ Enterprises Storm Water/Ditch Digging $640.00

Kenny Geffers, Jr. October Part-Time Wages $1,105.00

Kurt Crosthwaite October-Mayor Wages $400.00

IPERS October IPERS $1,003.63

Marv’s Remodeling Sidewalk/Storm Water Repairs $3,253.90

Melissa Conner October Full-Time Wages $2,435.25

Melissa Conner 7/20/16-11/14/16 Mileage $47.25

Observer Publications $271.16

Odd Jobs Grave Digging $420.00

Pillers & Richmond Legal Services $280.50

PS3 Enerprises, Inc. Outhouse Rental $74.00

Pat Schultz Cemetery Services $20.00

QC Analytical SW Labs & Lead paint test $201.00

Referral Center Donation Food Pantry/Services $500.00

Steve Kilburg October Full Time Wages $2,804.49

State Hygienic Lab Water testing $25.00

Storey Kenworthy Utility Bills & Delinquent Notices $534.16

SA-SO Solar Speed Limit Sign $1,126.96

US Cellular Public Works Cell Phone $43.76

UECO Storm Water repair parts $112.56

USA Food & Gas September Fuel $294.36

VISU-Sewer Storm Drain Jetting $812.50

Wellmark BCBS Health Insurance $1,724.45

WGML Garbage/Recycling Charges $2225.00

**Account Revenue Expense**

General $65,881.76 $10,929.14

Road Use $6,382.33 $8,605.89

Employee Benefits $12,264.06 $2,142.72

Emergency $1,671.27 $0.00

Capital Improvement $3,722.73 $0.00

08 Citizen Project $5,707.20 $0.00

Water $6,708.70 $3,625.52

Sewer $5,296.92 $636.92

Garbage $3,872.77 $3,180.66

Storm Water $752.57 $34.94

**Total $112,260.31 $29,155.79**

No Citizen Inquiries were presented.

The Clinton County Sheriff’s report was read and showed The Clinton County Sheriff’s Office spent 75.97 hours in the City of Grand Mound from September 26th, 2016 – October 25th, 2016. During this time, Deputies issued 3 warnings, handled 2 incidents and answered 7 calls in the City of Grand Mound.

City Attorney’s Report: Pillers was absent, but sent a written report stating he is waiting on a reply from MPT with regards to the SW Warranty Claim.

Pat Fisher: 503 Smith Street: Mrs. Fisher did not attend the meeting.

Motion by M. Beuthien, Second by Figley to table the request to release 808 Fulton Street from the Forgivable Loan program; to the December Council meeting to allow additional time for research on prior forgivable loan release requests. Ayes: All.

The length of use for dumpsters was discussed. Council requested the City Clerk to contact residential property owners, who have had a dumpster for a significant amount of time, and inform them, if the dumpster is not being used for its intended purpose, and/or if the dumpster has been at the same property for an excessive amount of time; the dumpster may be removed from the property; to allow additional citizens the opportunity to use them.

Motion by Guy, Second by Figley to change the City’s Health Insurance Broker to IMBP. Ayes: All.

Motion by Figley, Second by C. Beuthien to approve adding Connor Construction as a Garbage Utility Service Customer, with a 2 yard dumpster; contingent that the added use does not require a 2nd trip to the landfill. It is also noted that Connor Construction’s location is within a reasonable distance along the current garbage route travelled. Ayes: All.

Motion by Figley, Second by M. Beuthien to approve the Public Works Department to order 4 Bridgestone or Firestone tires from Simonson Bros. Repair, if able to purchase the tires at a comparable price to the Government rate of $124.66/$129.28. Ayes: All.

No City park restroom bids were received in response to the Ad placed in the Observer. Mayor Crosthwaite & Council requested the Public Works Department to reach out by phone to local contractors, through Wednesday Nov. 23rd. If no additional interest, to then proceed with non-local contractors for bids to be presented at the December Council Meeting.

Council requested the City Clerk to contact ISG to obtain a quote for a 5 year pavement management plan and a pavement management plan in conjunction with a water utility CIP plan; pricing to be presented at the December Council Meeting.

Council requested the City Clerk to research additional grant options and discuss further details of the proposal from Dewitt Bank & Trust (624 Clinton Street) with Attorney Pillers; to be discussed further at the December Council Meeting.

Mayor Crosthwaite appointed Council Members, Warren and C. Beuthien to the Annual Employee Performance Review Committee.

Resolution No. 16-20 “Compost Policy” was introduced with a motion from Guy and a second from Warren. Roll Call: Warren- Aye, Figley- Aye, C. Beuthien- Aye, Guy-Aye, M. Beuthien- Aye. Resolution No. 16-20 passed, and was signed by Mayor Crosthwaite.

City Employee’s Report: Public Works Superintendent, Kilburg reported he will be away at IAMU training Nov. 15th- Nov. 17th. Kilburg asked if the Council would like the tower cleaned this year; Mayor Crosthwaite discussed with Council member Warren; who suggested waiting. Kilburg will be obtaining bids for trash cans for the January Budget meeting. Kilburg asked for Council opinion on the upsizing of Prairie Lane’s storm water lines; Council requested the City Clerk to contact ISG to get their input/quote on the storm water project area in front of the phone company to Prairie Lane.

City Clerk’s Report: City Clerk, Conner, reported City Hall will be closed on Thursday Nov. 17th for Budget training. Conner reported the City received a $2,000.00 grant from the Dewitt Theisen’s store to be used toward the City Park’s handicap accessible restroom project. Conner also reported the e-filing & scanning system is going well, and may be complete sooner than expected.

Mayor’s Report: Mayor Crosthwaite reported he has been completing the 5 year revision/updates to the City Hazard Mitigation Plan.

Chairperson Warren: Warren discussed a water/sewer line insurance plan that is endorsed by the City of Dewitt for homeowners there; and asked the City Clerk to research if that is something the City can endorse for the Citizens of Grand Mound.

Chairperson C. Beuthien: No report.

Chairperson Guy: Guy reported the 50+ Dinner is this Saturday at the GM Community Center. Guy also stated the trees & City Hall sign look good.

Chairperson M. Beuthien: M. Beuthien reported the solar speed limit sign looked well and is hopeful it will draw attention to the area for reduced speed on Sunnyside Street. M. Beuthien also discussed the idea of purchasing a planter/memorial for Marilyn Galloway to be placed next to the Memorial Bench for Dan Behr. Council asked the City Clerk to research approximate cost/options to be presented at the December Council Meeting.

Chairperson Figley: No report.

Motion by Warren, Second by Figley to adjourn at 8:52 p.m. Ayes: All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday December 12th, 2016 at the Grand Mound City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”